

	JUSTICE CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES	REFERENCES: 505 KAR 1:140 3-JDF-5A-07, 08, 09, 5H-03, 06, 07
CHAPTER: Detention Services		AUTHORITY: KRS 15A.065
SUBJECT: Detention Risk Assessment		
POLICY NUMBER: DJJ 703		
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APPROVAL: Bridget Skaggs Brown		, COMMISSIONER

I. POLICY

The Department shall use a detention screening instrument to enhance decision making regarding the appropriate placement of youth in the continuum of detention programs/services pending disposition.

II. APPLICABILITY

This policy shall apply to all Detention Alternative Coordinators.

III. DEFINITIONS

- A. "Alternative to Secure Detention Program (ATD)" means any resource which provides a less restrictive environment than Secure Detention: e.g. emergency shelter care, court resource home, day reporting center, or home detention.
- B. "Detention Alternative Coordinator (DAC)" means a person employed by the Department of Juvenile Justice that is responsible for the development of alternatives to secure detention programs, screening of youth to determine who is appropriate for non-secure detention, and oversight of the youth placed in these programs.
- C. "Detention Risk Assessment Instrument" means the scoring instrument used by the Department of Juvenile Justice to determine whether a youth should be placed in secure, non-secure, or home detention care.
- D. "Secure Detention" means the temporary custody of the youth in an approved physically secure Regional Juvenile Detention Center.

IV. PROCEDURES

A. General

- 1. The Detention Alternative Coordinator shall assess all youth ordered

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detained in a state operated Regional Juvenile Detention Facility with the exception of those youth meeting conditions for **mandatory secure detention** pursuant to KRS 610.265(2)(b)1.

2. Any youth in pre-adjudication status that the Detention Alternative Coordinator is considering asking for an alternative to secure detention shall be assessed using the detention risk assessment instrument.

B. Alternative to Secure Detention Programs

Youth who receive a score on the detention risk assessment instrument indicating eligibility for the alternative detention program shall be further evaluated through use of the risk/needs assessment instrument, and other information obtained deemed appropriate.

C. Administrative Override

1. The administrative override shall be utilized by the Detention Alternative Coordinator when relevant issues relating to a youth are not reflected in the results of the detention risk assessment instrument or the risk/needs assessment instrument. The Detention Alternative Coordinator shall determine when consideration of additional information requires that the youth be confined in a manner other than that indicated by the screening instruments. The Detention Alternative Coordinator shall consider all aggravating and mitigating circumstances at the time the screening tools are administered.
2. The Detention Alternative Coordinator shall exercise the administrative override by completing the administrative override section of the detention risk assessment instrument, stating the reason for the override and by signing and dating the override authorization.

D. Alternative placements shall be documented in the youth's Individual Client Record and in detention records and reports. Such documentation shall include:

1. Name of youth;
2. Beginning date/time of alternative placement;
3. Date/time alternative placement ended;
4. Reason the alternative placement ended;
5. Type of placement;
6. Where youth went upon release; and
7. Other pertinent information

E. Detention daily population reports shall identify youth placed in alternative programs including date entered and released.

F. Youth in secure detention or in an alternative to secure detention placement shall remain in the custody of DJJ until officially discharged per court order or DJJ action.

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V. MONITORING MECHANISM

The Divisions of Placement Services and Program Services shall monitor compliance with this policy.